



## APPLICATION FOR EMPLOYMENT

### Welcome to Lincoln Park Zoo!

Thank you for applying for a position at Lincoln Park Zoo. Lincoln Park Zoo is the nation's oldest zoo and one of the last free zoos in the country. In 1868 the gift of a pair of swans began Lincoln Park Zoo and its commitment to the world's wildlife. Continually evolving and improving since that time, Lincoln Park Zoo is now a leader in wildlife conservation, community education and recreation. More than 1,000 animals make their home here in environments that reflect their habitats in the wild.

### Personal Information

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **e-mail:** \_\_\_\_\_

Are you a U.S. citizen or legally authorized to work in this country? (Proof of identity and authorization to work in the U.S. will be required in accordance with federal law.)

Yes  No

All offers of employment are contingent upon the results of a background check. Are you willing to submit to a background check?  Yes  No

### Referral Source: none

List specific name of source if known: \_\_\_\_\_

### Job Interest and Availability

Position applied for: \_\_\_\_\_

Date available to start work: \_\_\_\_\_

Will you work weekends if required?  Yes  No

**Education**

Name of School	Yrs. Completed	Major	Graduated?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

**Other Qualifications and Skills**

List any other skills, special training, license, certificates, certifications, etc., that may qualify you to perform the job-related functions of the job for which you are applying.

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**References**

Name Telephone		Affiliation	Years Known

**Employment History**

Employer	Telephone	Position	Supervisor	Dates	Reason for leaving

In consideration of my employment, I agree to conform to the policies and procedures of the company. I understand that in accepting this application, the company is in no way obligated to provide me with employment and that I am not obligated to accept employment if offered. Furthermore, if employed, I understand that I am employed at-will and that my employment and compensation can be terminated, with or without cause, and with or without notice at any time. I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any falsified statements on this application or omission of fact either on this application or during the pre-employment process will result in my application being rejected, or if I am hired, in my employment being terminated. I also understand that any offer of employment is conditioned on the completion of pre-employment tests and documentation. I will, upon request, sign all necessary consent forms.

By checking this box  and filling in my name below, I indicate my understanding of and willingness to comply with these requirements.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

## Equal Opportunity Employment/Information

Lincoln Park Zoo is an equal opportunity employer and considers applicants for all positions without regard to race, color, religion, gender, age, national origin, marital status, disability, sexual orientation or any other class protected by law. Solely to assure our compliance with government regulations and reporting requirements, we request that you complete the following Equal Opportunity Information. Completion of this is purely voluntary. Refusal to provide the information will in no way subject you to any adverse treatment. This information will be used only in accordance with applicable regulations and government record keeping and reporting requirements. This information will be kept strictly confidential.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ e-mail: \_\_\_\_\_

Position applied for: (*open zoo position only*) \_\_\_\_\_

**Referral Source: none**

Other: \_\_\_\_\_

Specific name of source if known: \_\_\_\_\_

**Gender:**     Male         Female

**Race/Ethnicity: None specified**