

As an equal opportunity employer, HOT TOPIC does not discriminate in hiring or in terms and conditions of employment because of an individual's race, creed, color, sex, age, disability, sexual orientation, national origin or other protected characteristics.

# HOT TOPIC®

## EMPLOYMENT APPLICATION

If hired, you must furnish, on your first day of work, the appropriate documents that validate that you are legally eligible to work in the United States.

Please print and complete this application in your own handwriting, as well as answer or acknowledge every question. Today's Date \_\_\_\_\_

### Personal Information:

<b>Name:</b> (Last, First, Middle Initial) _____	
<b>Present Address:</b> (Street) _____	<b>Day Phone:</b> _____
<b>Present Address:</b> (City, St., Zip) _____	<b>Evening Phone:</b> _____
<b>Email Address:</b> _____	<b>Yr/Mo at Present Address:</b> _____
<b>Position (s) applied for:</b> _____	<b>Salary/Pay Desired:</b> _____

**Do you have the legal right to work and be employed in the United States?**  Yes  No

How did you learn of this opening? \_\_\_\_\_ If you are under the age of 18, please state your age: \_\_\_\_\_

Have you previously been employed by Hot Topic/Torrid?  No  Yes, Date & Location: \_\_\_\_\_

Do you have any relatives working for Hot Topic/Torrid?  No  Yes, Name & Location: \_\_\_\_\_

Have you ever been convicted of a misdemeanor or felony within the last 7 years that has not been sealed, expunged or statutorily eradicated?

No  Yes, please explain: \_\_\_\_\_

(A conviction record will not necessarily disqualify an applicant from employment. Each case will be considered on its own merits. CA Applicants: Convictions more than two years old for marijuana-related offenses under CA Health & Safety Code Sections 11357, 11360, 11364, 11365, or 11550, or any statutory predecessors thereof, need not be listed.)

### Schedule Availability:

Check all that apply:  Full-Time  Part-Time  Seasonal  Days  Evenings  Weekends

Days and Times Available to Work:	From:							
	To:							
		Sun	Mon	Tue	Wed	Thu	Fri	Sat

**Do you have obligations that would:**

prevent you from traveling?  No  Yes, please explain: \_\_\_\_\_

prevent you from working overtime?  No  Yes, please explain: \_\_\_\_\_

**Are you open to relocating?**  No  Yes, please list possible locations: \_\_\_\_\_

### Education:

	Name & Location:	Last Grade Completed:	Graduated?			Degree/Major:
			Yes	No	Year	
High School		9 10 11 12				
Jr. College		1 2				
College/University		1 2 3 4				
Trade/Tech School		1 2 3 4				
Other:		1 2 3 4				

**Work History: Please start with your most recent employer and account for any periods of unemployment.**

Company Name:	Address: (Street, City, St, Zip)	
Phone #:	Name & Title of Supervisor:	May We Contact: <input type="checkbox"/> Yes <input type="checkbox"/> No
Start Date:	Start Position:	Start Salary:
End Date:	End Position:	End Salary:
Responsibilities:		Reason For Leaving:

Company Name:	Address: (Street, City, St, Zip)	
Phone #:	Name & Title of Supervisor:	May We Contact: <input type="checkbox"/> Yes <input type="checkbox"/> No
Start Date:	Start Position:	Start Salary:
End Date:	End Position:	End Salary:
Responsibilities:		Reason For Leaving:

Company Name:	Address: (Street, City, St, Zip)	
Phone #:	Name & Title of Supervisor:	May We Contact: <input type="checkbox"/> Yes <input type="checkbox"/> No
Start Date:	Start Position:	Start Salary:
End Date:	End Position:	End Salary:
Responsibilities:		Reason For Leaving:

Company Name:	Address: (Street, City, St, Zip)	
Phone #:	Name & Title of Supervisor:	May We Contact: <input type="checkbox"/> Yes <input type="checkbox"/> No
Start Date:	Start Position:	Start Salary:
End Date:	End Position:	End Salary:
Responsibilities:		Reason For Leaving:

**Additional Experience/Skills/Information:**

Please list any computer software skills: \_\_\_\_\_

What additional skills, training, or experience do you bring to Hot Topic? \_\_\_\_\_

Why did you choose to apply at Hot Topic? \_\_\_\_\_

What does Customer Service mean to you? \_\_\_\_\_

Tell us how you discover new music: \_\_\_\_\_

**Business/Professional References:**

	Name	Company	Current Phone #	Relationship
1.				
2.				

**APPLICANT'S CERTIFICATION AND AGREEMENT**

I hereby authorize Hot Topic, Inc. to investigate my background, references, employment records, education, and other matters related to my suitability for employment. I authorize persons, schools, my current/previous employers, and any organizations contacted by Hot Topic, Inc. to release any information regarding this application for employment and I release all persons, schools, employers, and organizations of any and all claims for providing such information. I understand that filling out this form does not necessarily indicate that there is a position open and does not obligate Hot Topic, Inc. to hire me. I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge and I understand that nothing in this application or conveyed during any interview (if granted,) is intended to create a promise of employment or any contractual rights. I understand that if I am employed, false statements or any omissions on this application shall be considered sufficient cause for dismissal regardless of the time elapsed before discovery.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_