

Manager: Please mark only if the applicant is hired:

- Part-time associate
 Full-time associate

Penn Dutch Foods Application for Employment



Penn Dutch Foods is an Equal Opportunity Employer committed to a diverse workforce. Complete this application. Answer every question. Print legibly.

Personal Information

(Print) Full Name: _____ Today's Date: _____
Last First Middle Initial

Phone Number: (____) ____ - _____ Social Security #-

Present Address: _____
Number/Street City State Zip Code

- Have you ever been known by another name? Yes No If yes, what name? _____
- Are you at least 18 years old? Yes No (if no, verification of age is required.)
- Are you legally eligible for employment in the United States? Yes No
(All applicants are required to submit documentation in accordance with the Immigration Reform & Control Act of 1986.)
- Have you ever worked for Penn Dutch before? Yes No If yes, when? _____
- If you previously worked for Penn Dutch, are you returning from the military? Yes No
- List any friends or relatives who work for us. _____
- Other than absences related to a disability or FMLA leave, how many days of work did you miss in the past year? _____
- Have you ever committed a crime, other than a minor traffic violation? Yes No If yes, describe in full below.

- Have you ever been discharged or laid off by a former employer? Yes No If yes, describe in full below.

Job Interests

Completely fill in the circle next to each job you're interested in applying for. Note: All jobs involve selling products and serving customers.

All applicants may apply for these positions:

- | | | | |
|--|-----------------------------------|--|--|
| <input type="checkbox"/> Product Preparation, Sales, and Service | <input type="checkbox"/> Stocking | <input type="checkbox"/> Baker Trainee | <input type="checkbox"/> Deli |
| <input type="checkbox"/> Cleaning and Sanitation | <input type="checkbox"/> Bagging | <input type="checkbox"/> Cashiering | <input type="checkbox"/> Meat Wrapping |
| <input type="checkbox"/> Meat Cutter Trainee | <input type="checkbox"/> Produce | <input type="checkbox"/> Sausage Kitchen | <input type="checkbox"/> Maintenance |

You **must** have previous experience to apply for the following positions. However, at Penn Dutch, good attitude is more important than experience.

- | | | |
|--------------------------------------|---|--|
| <input type="checkbox"/> Meat Cutter | <input type="checkbox"/> Seafood Specialist | <input type="checkbox"/> Product Receiving |
|--------------------------------------|---|--|

If applying for any of these experienced positions, list your experience (in detail) in the Work History section of this application.

Availability

Penn Dutch is open every day from 8 AM to 6 PM. Employees must be available Saturday and Sunday. Is there anything that would keep you from working those days?

No Yes Explain. _____

• Do you have a reliable way to get to work? Yes No

• If hired, what date will you be available to start work?

____ / ____ / ____

Penn Dutch is a drug-free workplace. If you're involved with illegal drugs, please don't apply!

Penn Dutch Foods, Inc.
Application for Employment

Instructions: Complete this form using blue or black ink. Answer every question and PRINT LEGIBLY.

Education

Circle the highest grade completed: 5 6 7 8 9 10 11 12 GED

College: 1 2 3 4 5

School	School Name and Address	Did you graduate?	Course of Study
High School			N/A Do not write in this space
College			
Other			

Work History

List in order (most recent employer first). If none, write *no prior work history*. Include any Prior employment with Penn Dutch Foods

Employer	Job Duties (in detail)	Dates		Pay		Reason for Leaving (in detail)
		From	Until	Start Pay	Last Pay	
Co. Name: _____ Address: _____ City/State/Zip: _____ Phone #- (____) _____ Supervisor Name: _____						Did you leave voluntarily? Yes -No If no, list reason given by employer. May we contact the employer now? Yes No
Co. Name: _____ Address: _____ City/State/Zip: _____ Phone #- (____) _____ Supervisor Name: _____						Did you leave voluntarily? Yes No If no, list reason given by employer. May we contact the employer now? Yes No
Co. Name: _____ Address: _____ City/State/Zip: _____ Phone #- (____) _____ Supervisor Name: _____						Did you leave voluntarily? Yes No If no, list reason given by employer. May we contact the employer now? Yes No

List any other experience you have that may be relevant: _____

continued on next page

Penn Dutch Foods, Inc.

Application for Employment

Notice to Applicant

In processing your application, information may be gathered about your character, general reputation, personal characteristics, and mode of living. You have the right to make a written request, within a reasonable time of this application, to receive a complete and accurate disclosure about the nature and scope of the information gathering.

I hereby authorize and consent for the employers, schools, and persons I have named herein, as well as other sources, to give any information they may have regarding me, whether or not it is in their records, to Penn Dutch. In return for Penn Dutch considering my application, I hereby release Penn Dutch and all such sources from all liability for any damage arising from the issuance of this information to Penn Dutch, as well as for the use of such information by Penn Dutch.

I understand this application will be considered "active" for a period of 30 calendar days from the date of the application.

Consent to Substance Testing

I understand that Penn Dutch is a drug-free workplace. I agree to a pre-employment blood, hair, and/or urine test for non-prescription controlled substances, and if hired, to submit samples for such tests whenever so requested by Penn Dutch.

Certification

I understand Penn Dutch relies upon my honesty in answering questions for the purpose of determining whether to hire me. I further understand that if I fail to answer or enter misleading answers to any questions, or fail to provide information which might make any answers misleading, this may result in a refusal to hire me, or in my termination if I am hired. I hereby certify that I have answered in my own hand all questions on this application truthfully.

If employed, I agree that my employment may be terminated at the option of either myself or Penn Dutch, with or without cause, and with or without notice. I understand that no manager or representative of Penn Dutch, other than the President of Penn Dutch, has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. I further understand that even an agreement by the President must be in writing and signed by him to be binding on either myself or the Company.

Applicant Signature

Date

Manager: Complete only if applicant is hired.

Work Status: Part-time Full-time

Job Class Title: _____ Job Class Code: _____

Rate of Pay: \$ _____ /hr. (hourly associates) or \$ _____ /week (weekly salary associates)

Hiring Manager Name (printed): _____

Start Date: _____ Employee No: _____ Time Card No: _____

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*Welcome to the
Penn Dutch
Family!*