

APPLICATION FOR EMPLOYMENT

PUTT-PUTT FUN CENTER IS AN EQUAL OPPORTUNITY EMPLOYER DEDICATED TO A POLICY OF NON-DISCRIMINATION ON ANY BASIS INCLUDING RACE, COLOR, NATIONAL ORIGIN, RELIGION, SEX, AGE OR DISABILITY.



PERSONAL

First Name _____ Middle _____ Last _____
Address _____ SS# _____
City/State _____ Zip _____ Phone _____
Previous Address? _____
How did you find out about this job? _____ Newspaper _____ Referral _____ Other _____
Valid Drivers License # _____ State Issued _____ Expiration Date _____ License ever revoked? _____ Yes _____ No
Are you a U.S. citizen or if not a U.S. citizen, do you have the legal right to work in the U.S.? (i.e., green card) _____ Yes _____ No
Are you at least 16 years old? _____ Yes _____ No
In case of emergency contact: _____

EMPLOYMENT DATA

Are you seeking _____ Temporary _____ Full Time _____ Part Time _____ What position are you applying for? _____ Management _____ General Employment
What hours would you prefer to work? _____ Indicate any times you would be unable to work: _____
Are you willing to work overtime _____ Yes _____ No Weekends _____ Yes _____ No
List experience, special skills or training: _____

Are you currently employed _____ Yes _____ No When would you be available to start? _____
Have you ever worked for this organization or any affiliated companies before? _____ Yes _____ No If yes, when? _____
List any friends or relatives employed by this company _____
Have you ever been discharged or asked to resign from any position? _____ Yes _____ No
If yes, please describe: _____

EDUCATION

Please circle highest level attained
High School 9 10 11 12 _____ G.E.D. _____
Name of School and City: _____
College 1 2 3 4 5 6 _____
Name of School and City: _____
Degree & Major: _____
If currently in high school or college, are you enrolled in a recognized co-op program (such as D.E., C.V.A., V.O.E.)? _____ Yes _____ No
If yes, identify program and school: _____

MILITARY SERVICE

Are you a veteran? _____ Yes _____ No If yes, give dates of service _____ to _____ Did you receive an Honorable Discharge? _____ Yes _____ No
Special skills or training: _____

WORK HISTORY

Please list your last 4 employers. Begin with the most recent employer.

1. Company	Address	Phone	From		To	
			Mo	Yr	Mo	Yr
Job Title	Give specific reason for leaving	Supervisor's name and title				
Describe duties briefly:		Starting Salary:	Ending Salary:			
2. Company	Address	Phone	From		To	
			Mo	Yr	Mo	Yr
Job Title	Give specific reason for leaving	Supervisor's name and title				
Describe duties briefly:		Starting Salary:	Ending Salary:			
3. Company	Address	Phone	From		To	
			Mo	Yr	Mo	Yr
Job Title	Give specific reason for leaving	Supervisor's name and title				
Describe duties briefly:		Starting Salary:	Ending Salary:			
4. Company	Address	Phone	From		To	
			Mo	Yr	Mo	Yr
Job Title	Give specific reason for leaving	Supervisor's name and title				
Describe duties briefly:		Starting Salary:	Ending Salary:			

May we contact the employers listed above? Yes No If not, tell us which one(s) you do not wish us to contact and why. _____

Why are you seeking a new position at this time? _____

 What is the job you have enjoyed most and why? _____

Bonding and money handling security policies require that we ask if you have ever been convicted of a felony? Yes No
 If yes, state the nature of the offense and disposition of the case, include dates and places: _____

NOTE: Felony convictions or the existence of a criminal record do not constitute an automatic bar to employment.

I authorize this company to make an investigation of all information contained in this application for employment and I release from all liability all individuals, companies and corporations supplying such information. I understand that any false answers, statements, or implications made by me on this application or other required documents shall be considered sufficient cause for denial of employment or discharge. Upon termination of my employment for whatever reason, I release this company from all liability for supplying any information concerning my employment to any potential employer. I authorize this company, if applicable, to request a copy of my credit report, motor vehicle driving record and any other investigative report they deem necessary through various third party sources. I realize I hereby agree to submit to any drug test that may be required of me whether prior to my employment or if employed by this company at any time thereafter. I further understand that this is an application for employment and that no employment contract is being offered. I understand that if I am employed, such employment is at will and for an indefinite period of time and I may be terminated for any reason. I also understand that the company can change wages, benefits and conditions at any time. I have read and understand the above.

Applicant's Signature _____ Date _____

CHECK OVER THE FOREGOING APPLICATION, BE SURE IT IS COMPLETE AND SIGNED AND RETURN IT TO INTERVIEWER.